

Employment Application

Flagstaff Athletic Club



We consider applicants for all positions without regard to race, color, religion, sex, national origin, marital, or veteran status, the presence of non-job-related medical condition or handicap, or other legally protected status.

Position Desired: (Rank in order of interest from 1 to 3)

___ Desk ___ Maintenance ___ Fitness ___ Graveyard Custodial ___ Office ___ Sports

___ Childcare ___ Group Fitness ___ Pool ___ Other ___ Any

Name: Last _____ First _____
Middle _____

Address: _____ **Phone:** _____

Social Security #: _____ **Driver's License #:** _____ **State** ___ **Exp** ___

Email Address: _____

Date Available to Start: _____ **Hours Available per Week:** _____

Hours Available: (Please list specifically the hours you can work each day)

Monday _____ Tuesday _____ Wednesday _____

Thursday _____ Friday _____ Saturday _____ Sunday _____

Full Time Part Time Sub **Minimum wage you can accept:** _____

Future Date you have to quit because of prior commitments: _____

Do you have to take time off for specific vacations?: _____

How Long and When?: _____

Summarize special skills, qualifications, or certifications acquired from employment or other experience: _____

People we can call for

Personal References

Name	Address	City	State	Phone	Length of Time Known

Education List Most Recent First

School Name	City	State	Dates attended From	To	Major	Degree or Last Level Completed

List all addresses, (including city and state) and dates of places of residence within the last 7 years:

Employment Experience (Include Military) List Most Recent First

Business Name	Phone #	Dates Employed		Work Performed	Would your boss say you: 1) Relate well with others? _____ 2) Are neat and orderly in appearance? _____ 3) Work in an orderly fashion? _____ 4) Are a hard worker? _____ 5) Are honest? _____
Address	City	State	From Mo____ Yr____ To Mo____ Yr____		
Your Job Title	Your Supervisor's Name		Wage	Work Performed	Would your boss say you: 1) Relate well with others? _____ 2) Are neat and orderly in appearance? _____ 3) Work in an orderly fashion? _____ 4) Are a hard worker? _____ 5) Are honest? _____
Reason for Leaving	Starting	Final			
Do you authorize the above reference to release any employment information they have on you to FAC either in writing or by phone? If yes, sign: _____					
Business Name	Phone #	Dates Employed		Work Performed	Would your boss say you: 1) Relate well with others? _____ 2) Are neat and orderly in appearance? _____ 3) Work in an orderly fashion? _____ 4) Are a hard worker? _____ 5) Are honest? _____
Address	City	State	From Mo____ Yr____ To Mo____ Yr____		
Your Job Title	Your Supervisor's Name		Wage	Work Performed	Would your boss say you: 1) Relate well with others? _____ 2) Are neat and orderly in appearance? _____ 3) Work in an orderly fashion? _____ 4) Are a hard worker? _____ 5) Are honest? _____
Reason for Leaving	Starting	Final			
Do you authorize the above reference to release any employment information they have on you to FAC either in writing or by phone? If yes, sign: _____					
Business Name	Phone #	Dates Employed		Work Performed	Would your boss say you: 1) Relate well with others? _____ 2) Are neat and orderly in appearance? _____ 3) Work in an orderly fashion? _____ 4) Are a hard worker? _____ 5) Are honest? _____
Address	City	State	From Mo____ Yr____ To Mo____ Yr____		
Your Job Title	Your Supervisor's Name		Wage	Work Performed	Would your boss say you: 1) Relate well with others? _____ 2) Are neat and orderly in appearance? _____ 3) Work in an orderly fashion? _____ 4) Are a hard worker? _____ 5) Are honest? _____
Reason for Leaving	Starting	Final			
Do you authorize the above reference to release any employment information they have on you to FAC either in writing or by phone? If yes, sign: _____					
Business Name	Phone	Dates Employed		Work Performed	Would your boss say you: 1) Relate well with others? _____ 2) Are neat and orderly in appearance? _____ 3) Work in an orderly fashion? _____ 4) Are a hard worker? _____ 5) Are honest? _____
Address	City	State	From Mo____ Yr____ To Mo____ Yr____		
Your Job Title	Your Supervisor's Name		Wage	Work Performed	Would your boss say you: 1) Relate well with others? _____ 2) Are neat and orderly in appearance? _____ 3) Work in an orderly fashion? _____ 4) Are a hard worker? _____ 5) Are honest? _____
Reason for Leaving	Starting	Final			
Do you authorize the above reference to release any employment information they have on you to FAC either in writing or by phone? If yes, sign: _____					

- 1) Have you worked for FAC previously? _____ When? _____ Page 4
- 2) Can you work FAC West and FAC East? _____
- 3) Do you have a car? _____ If not, how will you get to work? _____
- 4) Do you have a telephone? _____
- 5) Do you smoke? _____
- 6) Are you in the United States on a visa which prohibits you from working here? _____
- 7) Are you either a U.S. Citizen or a permanent resident here? _____
- 8) What aspects of FAC make you want to work here? _____
- 9) Have you ever been fired from a job? _____
- 10) Do you have any health problems that would interfere with your performance on the job?

- 11) If applying for desk work, are you old enough to serve liquor (19)? _____
- 12) Do you give FAC permission to conduct a criminal background check? _____ If yes, sign:

- 13) Have you ever been convicted of any crime, felony or misdemeanor other than a minor/petty traffic offense? _____
- 14) Have you ever been warned about or discharged for absenteeism, tardiness, failure to notify your company when absent or any other attendance reason?

- 15) Have you ever been warned about or discharged for sexual harassment, fighting, assault or related offenses? _____
- 16) Have you ever been warned or discharged for violating safety rule? _____
- 17) Name, address and phone of person to be notified in case of an emergency: _____

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. This application for employment shall be considered active for a period of time not to exceed 6 months. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applicants are being accepted at that time. The applicant understands that neither this document nor any offer of employment from the employer constitute and an employment contract unless a specific document to that affect is executed by the employer and employee in writing. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand also, that I am required to abide by all rules and regulations of the employer. By signing this application, I agree to polygraph testing, unannounced drug testing and fingerprinting during my employment with FAC. Failure to agree to these tests will result in termination.

Applicant's Signature

Date

DATE

FIRST

LAST

Top 3 Desired Departments (From Page 2)

1. _____ 2. _____ 3. _____

Employment Application



FLAGSTAFF ATHLETIC CLUB

**1200 W. Route 66
and**

**1500 N. Country Club Rd.
Flagstaff, AZ 86001**

(928)779-5141

www.flagstaffathleticclub.com